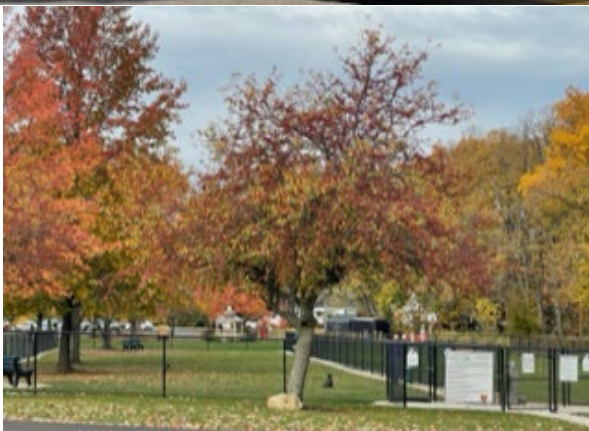




Invites you to apply for

City Manager



The City of Louisville is seeking a visionary leader to serve as City Manager. Louisville operates under a Council-Manager form of government, with a population of 9,521 (2020 census) and a current annual budget of 16 million plus. The City of Louisville is approximately 5.7 square miles with 55 miles of roadway. With easy access to highways, Louisville is within eight hours drive of 40% of the U.S. population. Located just minutes away is the destination location of the Pro Football Hall of Fame and the expanding Hall of Fame Village which brings national attention and tourism to the region. Considered a bedroom community, Louisville is a prime location and a five-minute drive to Canton, an hour drive to Cleveland, and just over two hours to Columbus. Small town charm, with City amenities, Louisville is where neighbors become friends, and where “unity” is a big part of our community. That is why it is very important for the City Manager to engage with our proud and closely connected community through positive communication, compassion, and servitude. It is also important that the person in the position has the skills, knowledge, and insight needed to drive continuous improvement for future development and growth.



Parks are a big part of Louisville. Totaling over 120 acres, The City of Louisville Parks provide a wide range of activities to include something to appeal to everyone of all ages! Various attractions include pickleball courts, basketball court, soccer fields, baseball/softball fields, a fishing pond, dog park, disc golf, beautiful walking paths, children’s play areas including the always popular Magic Rainbow Playground, splash pad, picnic areas, pavilion rentals and much more!

Another distinctive characteristic of Louisville is its Downtown. Downtown Louisville has become well-known because of the very popular Umbrella Alley! Visitors from all around flock to this unique attraction for selfies or photo-ops, to view the artwork, or to just catch up with friends while enjoying a great cup of coffee from one of our local establishments.

Louisville also has a Downtown Outdoor Refreshment Area (DORA) for additional outdoor entertainment options. During the summer, another big event is 2nd Friday’s. 2nd Friday’s is a growing community favorite to downtown that includes a farmer’s market, food trucks, and live bands for all ages to enjoy.



Referencing economic development, the City is also home to an Industrial Park with railroad access, utilities, that has close proximity to major highways making it very attractive for manufacturing, retail and small businesses. The City’s housing market includes single family living, multi-family options, senior living, apartments, and condos, along with new construction and century old homes. Louisville’s median household income was also higher than both Stark County and the State of Ohio’s according to the 2021 Census. The Louisville Public School District continues to be a major influence for those moving into Louisville, with an excellent reputation of extracurriculars and

academic ratings. Residents of the City of Louisville enjoy a very high quality of life with great parks, an excellent public school system, and low crime rate. Good people, businesses, schools, and housing, all make Louisville a great place to live, work, shop, and play.

The City of Louisville is looking for a City Manager to continue the momentum of growth and development the City has experienced over the last several years. That growth includes new housing developments, commercial developments, and the retention and expansion of the city's current businesses. All of this is critical for continued economic growth and expanding the tax base for the City.



The Organization

On October 8, 1834, Louisville was formally settled by Henry Lautzenheiser, and Henry Fainot. The City was named after Lautzenheiser's son, Lewis, and called Lewisville. When the post office was established in 1837, it was discovered Ohio already had a Lewisville, so the spelling was changed to Louisville.

In 1952, Louisville resident Olga T. Weber petitioned municipal officials to establish Constitution Day, in honor of the ratification of the US Constitution in 1789. Presiding Mayor Gerald A. Romary proclaimed September 17, 1952, as Constitution Day in the City. The following April, Weber requested that the Ohio General Assembly proclaim September 17th as state-wide Constitution Day. Her request was signed into law by Governor Frank J. Lausche. Weber didn't stop there. In August 1953, she urged the United States Senate to pass a resolution designating September 17th-23rd as Constitution Week. The Senate and House approved her request, and it was signed into law by President Dwight D. Eisenhower. On April 15, 1957, the City Council of Louisville declared the City *Constitution Town*. The Ohio State Archaeological and Historical Society later donated four historical markers, located at the four main entrances to the City, explaining Louisville's role as originator of Constitution Day.

The City's population has steadily increased during the last 100 years, with the most active growth occurring in the 1920s and 1950s. When Louisville passed the 5,000-population mark in the 1950s, its status changed from a village to a City. Currently (2020 census), 9,521 residents proudly call Louisville home.

The City of Louisville is a Council/Manager form of government functioning under the Home Charter Rule. The City Council consists of five members, elected on a nonpartisan basis. Mayor-Council Member presides over the meetings and votes to the same extent as the other members of City Council. Council positions are at-large and members represent the interests of the City as a whole. The members, including the Mayor-Council Member, serve staggered four year terms. City Council meet the first and third Mondays of the month. Citizen input is essential for Council to set general policy directions for the City. Citizen advisory committees are appointed by Council for increasing citizen input.

The Public Works Department consists of the Street Department, Parks, and utilities of Water and Sewer. Pride in the community is shown and customer service is the focus with the Police and Fire Departments. The Finance Department includes the Income Tax Department. The Planning and Zoning Department

manages planning, zoning, code enforcement, residential building, and property maintenance within the City. Within the City Manager's office there also falls the Human Resource Department and Law Department.

City Manager Roles and Responsibilities:

The City Manager shall be the chief executive officer and the head of the administrative branch of the City government. The City Manager shall be responsible to the Council for the proper administration of all affairs of the City and to that end, subject to the personnel provisions of the City of Louisville Charter. The City of Louisville employs approximately 90 employees including full-time, part-time, permanent part-time and seasonal part-time. Functions of the City Manager include but are not limited to:

- Perform all executive and administrative functions of the City
- Appoint, discipline and terminate all officers and City employees (not otherwise authorized by the City Charter); authorized Department Heads to appoint, discipline and remove subordinates
- Provides direction and leadership to all departments and operations
- Prepare and execute the annual budget
- Engage with the community, local businesses and surrounding townships
- Become involved with the Community and community groups and organizations
- Participate in regional and county government
- Address future financial need of the City and inform City Council
- Capital project management
- Function as the Director of Public Safety

The Ideal Candidate

The City of Louisville and Louisville City Council seeks a visionary leader who is innovative and can effectively communicate with City Council, staff, business leaders, and citizens. The next City Manager must have extensive knowledge of public administration and local government knowledge. A master's degree in public administration is required along with a minimum of seven years of managerial experience, preferably in municipal government. The preferred candidate will be highly skilled in the areas of public relations and communications and extremely knowledgeable in budget preparation and execution. General knowledge of water and sewer operations, police practices and fire operations are also necessary. Certification, or ability to obtain certification as an ICMA Credentialed Manager (ICMA-CM) is preferred. Pride in the community to keep the City in the direction for continual growth makes this position a vital and pivotal role.

Compensation and Benefits

The City of Louisville offers an excellent compensation and benefits package that is flexible and will be structured to meet the successful candidate's needs. Residency within City limits is preferred. Salary commensurate with experience and qualifications.

Benefits package may include but not limited to:

Ohio PERS retirement

Medical Insurance

Dental and Vision Insurance

Group Life Insurance

Employee Assistance Program

Vacation Time

Sick Leave

Holidays and Personal Days

Relocation expenses can be negotiated

Application Procedures

To apply for this position, please send a letter of interest, resume, salary history and expectations to:

tjustice@louisvilleohio.gov

or mailed to

Louisville Municipal Building
c/o City Clerk
215 S. Mill Street
Louisville, Ohio 44641

Applications will be reviewed on a rolling basis.

Application deadline: July 11, 2024 by 4:30 PM

www.louisvilleohio.gov

- Application materials may be subject to Ohio Public Records law
- City of Louisville is an Equal Opportunity Employer